



# MAJOR PROJECTS APPLICATION

## DEPARTMENT OF COMPREHENSIVE PLANNING

*SUBMITTAL REQUIREMENTS ARE LISTED ON BACK*

<b>APPLICATION TYPE</b>	<b>STAFF</b>	APP. NUMBER: _____ DATE FILED: _____ PLANNER ASSIGNED: _____ TAB/CAC: _____ TAB/CAC DATE: _____ PC MEETING DATE: _____ BCC MEETING DATE: _____ FEE: _____
<input type="checkbox"/> <b>CONCEPT PLAN (MCP)</b> <input type="checkbox"/> DRAFT <input type="checkbox"/> FINAL _____ (MCP APPLICATION #) <input type="checkbox"/> <b>PFNA (MPP)</b> <input type="checkbox"/> DRAFT <input type="checkbox"/> FINAL _____ (MPP APPLICATION #) <input type="checkbox"/> <b>SPECIFIC PLAN (MPS)</b> <input type="checkbox"/> DRAFT <input type="checkbox"/> FINAL _____ (MPS APPLICATION #)	<b>PROPERTY OWNER</b>	NAME: _____ ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ TELEPHONE: _____ CELL: _____ E-MAIL: _____

<b>APPLICANT</b>	NAME: _____ ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ TELEPHONE: _____ CELL: _____ E-MAIL: _____ REF CONTACT ID #: _____
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<b>CORRESPONDENT</b>	NAME: _____ ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ TELEPHONE: _____ CELL: _____ E-MAIL: _____ REF CONTACT ID #: _____
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ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_

PROPERTY ADDRESS and/or CROSS STREETS: \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_

(I, We) the undersigned swear and say that (I am, We are) the owner(s) of record on the Tax Rolls of the property involved in this application, or (am, are) otherwise qualified to initiate this application under Clark County Code; that the information on the attached legal description, all plans, and drawings attached hereto, and all the statements and answers contained herein are in all respects true and correct to the best of my knowledge and belief, and the undersigned understands that this application must be complete and accurate before a hearing can be conducted. (I, We) also authorize the Clark County Comprehensive Planning Department, or its designee, to enter the premises and to install any required signs on said property for the purpose of advising the public of the proposed application.

_____ <b>Property Owner (Signature)*</b> STATE OF _____ COUNTY OF _____ SUBSCRIBED AND SWORN BEFORE ME ON _____ (DATE) By _____ NOTARY PUBLIC: _____	_____ <b>Property Owner (Print)</b>
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\*NOTE: Corporate declaration of authority (or equivalent), power of attorney, or signature documentation is required if the applicant and/or property owner is a corporation, partnership, trust, or provides signature in a representative capacity.

# MAJOR PROJECTS APPLICATION SUBMITTAL REQUIREMENTS

<b>DOCUMENT SUBMITTAL REQUIREMENTS</b>	Application <sup>A</sup>	Disclosure Form <sup>A</sup>	Fire Permit Survey Form <sup>A</sup>	Assessor's Map <sup>B</sup>	Deed <sup>C</sup>	Justification Letter	Draft/Final Plan Reports	Vicinity Map	Concept Plan Checklist	PFNA Acceptance Letter	Fees <sup>E</sup>	DOA and/or FAA Submittal <sup>D,F</sup>
<ul style="list-style-type: none"> <li>• These are the official requirements but additional requirements may apply</li> <li>• Refer to Title 30, Sections 30.16.240 and 30.20.110 for more information</li> <li>• Numbers represent the required copies</li> </ul>												
Draft Concept Plan <sup>G</sup>	1	1	1	2	2	3	10	3	3		✓	1
Final Concept Plan <sup>G</sup>	1					3	10		3			
Draft PFNA <sup>G</sup>	1	1	1	2		3	10				✓	
Final PFNA <sup>G</sup>	1					3	10			2		
Draft Specific Plan <sup>G</sup>	1	1	1	2	2	3	10				✓	1
Final Specific Plan <sup>G</sup>	1					3	10					

**FOOTNOTES:**

- A. Forms available from the Department of Comprehensive Planning online or in person.
  - B. Available from the Assessor's Office [online](#) or in person.
  - C. Most recent deed required for each parcel included in application. Deeds recorded 9/15/1999 to present are available from the Assessor's Office online. Deeds without a watermark or recorded prior to 9/15/1999 are available from the Recorder's Office in person or online for a fee. Deed must include legal description of subject property(ies).
  - D. Written evidence of prior submittal of FAA Form 7460-1, Notification of Proposed Construction, pursuant to Section 30.16.210(4)(F), if applicable.
  - E. See Chapter 30.80. Exact payment only. Staff can accept cash, check, and debit cards. Credit card and e-checks accepted online only. Checks payable to "Clark County" or "Comprehensive Planning." Payments for any app. related to Marijuana Establishment limited to cash and check options only. Additional notice fees may be required after submittal.
  - F. If encumbered by Department of Aviation (DOA) CC&Rs, submit confirmation from DOA with the application per <https://www.mccarran.com/Business/RealEstate/Deed>
  - G. After assembling the required materials, call (702) 455-4314 (option 3, option 2) to schedule an appointment with a planner to submit the application.
- All submittals shall include a flash drive or similar containing all documents in PDF format.