



DEPARTMENT OF FINANCE  
**Purchasing and Contracts Division**  
Phone (702) 455-2897 – Fax (702) 396-4914

**REQUEST FOR CERTIFIED PAYROLL REPORTS**

PURSUANT TO NRS 239.010(3) AND NRS 338.070(6), I REQUEST THE CERTIFIED PAYROLL REPORTS BELOW:

Bid # \_\_\_\_\_ Title \_\_\_\_\_  
Contractor/Subcontractor Name \_\_\_\_\_  
Time Period or Report Numbers \_\_\_\_\_

Bid # \_\_\_\_\_ Title \_\_\_\_\_  
Contractor/Subcontractor Name \_\_\_\_\_  
Time Period or Report Numbers \_\_\_\_\_

Bid # \_\_\_\_\_ Title \_\_\_\_\_  
Contractor/Subcontractor Name \_\_\_\_\_  
Time Period or Report Numbers \_\_\_\_\_

Bid # \_\_\_\_\_ Title \_\_\_\_\_  
Contractor/Subcontractor Name \_\_\_\_\_  
Time Period or Report Numbers \_\_\_\_\_

REQUESTOR INFORMATION. PLEASE PRINT CLEARLY.

Name/Title \_\_\_\_\_  
Organization \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Fax Number \_\_\_\_\_ Date \_\_\_\_\_  
E-mail Address \_\_\_\_\_

ALL REPORTS WILL BE E-MAILED AT NO COST. A FEE OF \$1.00 PER PAGE WILL BE CHARGED IF COPIES ARE REQUIRED. NO COPIES SHALL BE MADE UNTIL FULL PAYMENT IS RECEIVED.

Personal, Business, or Cashier Checks should be made payable to **Clark County Treasurer.**

We will accept cash if it is **exact change only.** The Purchasing Division does not have cash to make change.

E-MAIL TO [CountyPurchasing@ClarkCountyNV.gov](mailto:CountyPurchasing@ClarkCountyNV.gov) OR FAX TO 702-386-4914

**FOR INTERNAL USE ONLY:**

Date Request Received \_\_\_\_\_ Date Completed \_\_\_\_\_ Initials \_\_\_\_\_

Page Count \_\_\_\_\_ Amount Due \$ \_\_\_\_\_ Payment Method \_\_\_\_\_ Rev 01/08/2018