POSTING BONDS

• Bond and fee amounts must be paid prior to permit issuance.
• Posting of BOND and FEES can be done anytime after the bond estimate has been approved.
• NOTE: All forms must be filled out in BLACK INK for the recorders office.
• Print the name of the person signing underneath their signature.
• Principal Name on the Performance Bond or Cash-in-Lieu of Bond Agreement; must match the Developer Name on the OSIA.
• Partial Releases of bonds can only be requested on Cash-In-Lieu or Cash Bonds.
• Bond & Check for Fee amounts must match the amounts on your approved bond estimate. Please do not round up or down.
• No bonds will be accepted by mail, or fax.

CHECK LIST TO POST A BOND.......................... (You must have all 6)
• BOND (Three Options... see below)
• OSIA (Off-Site Improvement Agreement)
• LEGAL DESCRIPTION
• CHECK FOR FEES
• ARTICLES OF ORGANIZATION OR SECRETARY OF STATE PROOF OF SIGNATORY
• CERTIFICATE OF LIABILITY PROOF OF INSURANCE - $1M ($1,000,000) naming county additional insured and certificate holder.

BONDING OPTIONS: (Choose one of the following)

(1) PERFORMANCE BOND:
• Must be on Clark County approved BLUE BOND FORM.
• No copies or faxes will be accepted.
• The bond must be obtained through an approved surety, signature, company name, address, and phone number on the bond.
• An approved list of Sureties can be found at the United States Department of the Treasury's web site at http://fms.treas.aov/c570/c570.html.

(2) CASH-IN-LIEU OF BOND AGREEMENT
• Must be on Clark County approved FORM (CAN NOT BE MORE THEN $250,000.00)
• No copies or faxes will be accepted.
• The bond must be obtained through a BANK operating in Nevada, with a branch. Provide a copy of the deposit slip from the bank.

(3) CASH BOND
• Must be submitted in the form of a Cashier’s Check.
• Check must be made out to Clark County for the full Bond amount.
• W-9 form Completed & Signed.

OFF SITE IMPROVEMENT AGREEMENT (OSIA)
• Must be on approved Clark county form.
• No copies, faxes, or alterations to the agreement will be accepted.

LEGAL DESCRIPTION
• The legal description of the parcel that the OSIA is being recorded against. This must be a clean copy with a 1" clean margin.
• No Faxes Will BE Accepted.
• If your project is located entirely with in the right-of-way choose a parcel that is owned by the developer nearby.

CHECK FOR FEES
• Check made out to Clark County for FEES OWED shown at the bottom of your approved Bond Estimate.

If you have any questions, please feel free to contact the Bonding Department at (702) 455-2759.