



Clark County Comprehensive Planning

Public Records Request Form

Name: _____ Date: _____
 E-mail: _____ Telephone: _____

I hereby request the following Clark County public record(s):

Records are to be (Check one): *Copied* **or** *Copied and certified*.

Copies are to be provided in one of the following formats (Check one):
Paper copy **DVD** **or** *USB*.

Please list your Application Number and/or Address/Parcel Number below and indicate the type of Record(s) Requested:

Fee Schedule

| | FEE |
|-------------------------|--|
| Paper Copies | Up to 11" X 17"- \$.05 per page |
| DVD | \$.25 per DVD |
| USB | \$6.00 per USB |
| Certified Copies | \$2.00 per request |

Note: Our website has many of our records available for download that do not require the use of this form. For more information, please visit <http://www.clarkcountynv.gov/comprehensive-planning/services/Pages/LandUseDocuments.aspx>. Additionally, if copies of plans are requested, the County will only provide 11" x 17" or smaller in paper format.

I understand that the Nevada Public Records Act (NRS § 239.001, et seq.) does not supersede or in any manner affect the federal laws governing copyrighted records, documents or other materials. Copyrighted materials may be duplicated, without risk of copyright infringement, under the "fair use" provisions of 17 United States Code § 107. Any commercial use of copyrighted records, documents or other materials is strictly prohibited without the prior written permission of the document owner.

Please note that if your request requires payment, this form must be submitted in person at our office.

By signing below, I hereby declare that I intend to use the requested records described above for non-commercial purpose(s).

Signature _____ **Date** _____
Accepted by _____

500 S. Grand Central Pkwy
 Box 551741
 Las Vegas, NV 89155
 (702) 455-4314