



# Clark County Comprehensive Planning Appeal Form

Please note the following requirements for filing an appeal:

1. Any interested party may file an appeal to an action of the Zoning Administrator or Planning Commission. Such an appeal must be received in the Comprehensive Planning office no later than 5:00 p.m. five (5) judicial (business) days following action on the application. Please call 702-455-4314 (option 2, option 1) for more information.
2. Fill out the following information. An additional sheet may be attached if desired. Please include the best telephone number to reach you. This form can be faxed (702-455-3271), emailed (cpadmin@clarkcountynv.gov) or mailed to Comprehensive Planning (P.O. Box 551741, Las Vegas, NV 89155-1741), within the deadline noted above.
3. An appeal of the Planning Commission action will be scheduled for hearing before the Board of County Commissioners' (Board) on the date announced at the Planning Commission hearing. All other appeals will be scheduled before the Board within forty (40) days after filing the appeal.
4. Appellant should be aware the Board may restrict debate to issues raised by the appeal, or may elect to review all actions and/or conditions imposed by the Zoning Administrator or Planning Commission.
5. The decision of the Board shall become final and effective after five (5) judicial (business) days of the decision. NO permits or licenses shall be issued until the decision becomes final.
6. An appeal of a Zoning Administrator's Decision requires payment of \$100.00 and an Owner Disclosure Form provided at time of appeal.

PLEASE PRINT

Name: \_\_\_\_\_  
 Applicant       Neighbor       Interested Party

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Alternate: \_\_\_\_\_

Planning Commission Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_ Application #: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Reason for Appeal: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY**

Date and time appeal received: \_\_\_\_\_

Board meeting date and time: \_\_\_\_\_

Commissioner \_\_\_\_\_

Notification made to applicant/correspondent (name): \_\_\_\_\_

Date/time: \_\_\_\_\_ Processed by: \_\_\_\_\_

500 S. Grand Central Pkwy  
Box 551741  
Las Vegas, NV 89155  
(702) 455-4314

[cpadmin@ClarkCountyNV.gov](mailto:cpadmin@ClarkCountyNV.gov)  
[www.clarkcountynv.gov/comprehensive-planning](http://www.clarkcountynv.gov/comprehensive-planning)