



# ENTITLEMENT APPLICATION FOR MAJOR PROJECTS

SUBMITTAL REQUIREMENTS ARE LISTED ON BACK

APPLICATION TYPE	DATE FILED: _____	APPLICATION NUMBER: _____	
<input type="checkbox"/> PRE-APPLICATION CONFERENCE  <input type="checkbox"/> DRAFT CONCEPT PLAN  <input type="checkbox"/> Major Project PFNA <input type="checkbox"/> Draft <input type="checkbox"/> Final  <input type="checkbox"/> SPECIFIC PLAN  <input type="checkbox"/> LAND USE PLAN MAP AMENDMENT  <input type="checkbox"/> DEVELOPMENT AGREEMENT  <input type="checkbox"/> PLANNED COMMUNITY OVERLAY DISTRICT  <input type="checkbox"/> 24 MONTH REPORT  <input type="checkbox"/> PUBLIC HEARING NOTICE RADIUS _____ ft  <input type="checkbox"/> RURAL MAJOR PROJECT  <input type="checkbox"/> URBAN MAJOR PROJECT  <input type="checkbox"/> CONCEPT PLAN # _____  <input type="checkbox"/> SPECIFIC PLAN # _____  <input type="checkbox"/> COMMISSIONER DISTRICT _____	PLANNER INITIALS: _____ FEE: _____ CHECKLIST: _____ CHECK #: _____ PROCESSED BY: _____ REFERENCE FILES: _____	MEETING DATES – PC: _____ BCC: _____ TAB / CAC: _____ MTG: _____ ZONE / AE DISTRICT: _____ PLANNED LAND USE: _____ SEC / TWP / RANGE: _____	
	PROPERTY OWNER: _____	APPLICANT: _____	
	<b><u>ALL MAIL FOR THIS APPLICATION SHOULD BE ADDRESSED TO:</u></b>		
	NAME: _____		
	ADDRESS: _____		
	CITY: _____ STATE: _____ ZIP: _____		
	TELEPHONE: _____ CELL: _____		
	FAX: _____ E-MAIL (OPTIONAL): _____		
	ASSESSOR'S PARCEL NUMBER(S): _____		
	PROPERTY ADDRESS AND/OR NEAREST CROSS STREETS: _____ - _____		
PROJECT DESCRIPTION (brief summary) : _____			
<input type="checkbox"/> <b>ATTACH JUSTIFICATION LETTER</b>			
<p>(I, We) the undersigned swear and say that (I am, We are) the owner(s) of record on the Tax Rolls of the property involved in this application, or (am, are) otherwise qualified to initiate this application under Clark County Code; that the information on the attached legal description, all plans, and drawings attached hereto, and all the statements and answers contained herein are in all respects true and correct to the best of my knowledge and belief, and the undersigned understands that this application must be complete and accurate before a hearing can be conducted. (I, We) also authorize the Clark County Comprehensive Planning Department, or its designee, to enter the premises and to install any required signs on said property for the purpose of advising the public of the proposed application.</p>			
_____ Property Owner (Signature)		_____ Property Owner (Print)	
_____ Property Owner (Signature)		_____ Property Owner (Print)	
NOTARY PUBLIC: _____			
SUBSCRIBED AND SWORN TO BEFORE ME			
THIS _____ DAY OF _____, 20_____			

**UNIFIED DEVELOPMENT CODE  
MAJOR PROJECT – DOCUMENT SUBMITTAL REQUIREMENTS**

Application Type	Application	Disclosure Form	Fire Permit Survey Form	Site Plans	Draft /Final – Plan Reports	Development plan Map	Zoning Map	Vicinity Map	Assessor’s Map	Legal Description	Deed	PFNA Acceptance Letter	Issue resolution Letter	Justification Letter	Pre-application Conference Summary	Development Schedule	Reports	FAA Submittal <sup>3</sup>																										
Pre-Application conference	1				30																																							
Draft Concept Plan	1 <sup>2</sup>	1	1		30			3	2	2	2			3	2																													
PFNA Draft	1				30				2																																			
PFNA Final	1 <sup>2</sup>	1	1		30				2			2		3																														
Specific Plan	1 <sup>2</sup>	1	1		30			3	2	2	2	2		3	2	2																												
Land Use Plan Map Amendment	1 <sup>2</sup>	1	1		30			3	2	2	2	2		3		2																												
Development Agreement	1 <sup>2</sup>	1	1		15				2	2	2		2	3																														
Development Plan / PC Overlay <sup>1,4</sup>	1 <sup>2</sup>	1	1			10	10		2	2	2			3		2																												
Development Plan (Non-PC Overlay)	1 <sup>2</sup>	1	1	10		10			2	2	2			3																														
24 Month Report	1																																											

- Additional Requirements:**
- Applications to establish a P-C, Planned Community Overlay District shall submit documents as required in Table 30.20-6.
  - Corporate declaration of authority (or equivalent), power or attorney, or signature documentation is required if the applicant and/or property owner is a corporation or provides signature in a representative capacity.
  - Written evidence of prior submittal of FAA Form 7460-1, Notification of Proposed Construction, pursuant to Section 30.16.210(4)(F), if applicable.
  - Preliminary Traffic Impact Analysis (thirty (30)days prior to the submission of the Development Plan) . See Section 30.20.110 for details
  - See Section NRS 278.0205 for details.

**PROCEDURE FOR FILING APPLICATIONS**

- After assembling the required materials, **schedule an appointment** to file the application by calling 455-5017. To save time in the County review process, you may also submit for building permits, grading permits or a business license (as applicable) so that the permit can be issued as soon after the Commission hearing as possible. **Filing applications without an appointment may delay your application processing and/or scheduled hearing(s): *Appointments should be made one to two weeks prior to filing cycle deadline.***
- During the appointment you will be scheduled for all required meeting dates. Depending upon the application, you may be scheduled to appear at the Town Advisory Board or Citizens’ Advisory Council (TAB/CAC) for the area ***and*** the Clark County Planning Commission ***and/or*** Board of County Commissioners.
- All ***plans or maps*** larger than 11” by 17” **MUST BE FOLDED TO THE 9” BY 12” STANDARD** for submittal (rolled plans or maps will not be accepted).

**ATTENDANCE AT ALL SCHEDULED MEETINGS IS MANDATORY**

- Failure to appear at any meeting may result in delays and/or extra expense.
- A letter will be sent to the address listed on the application indicating the Commissioners’ decision and all conditions of approval. All conditions must be met before an occupancy permit or a business license will be issued.

**CLARK COUNTY COMPREHENSIVE PLANNING  
500 S. Grand Central Parkway, P.O. Box 551743, Las Vegas, NV 89155-1743  
PHONE: (702) 455-5017 FAX: (702) 455-3271**