



# Clark County Shooting Complex



Nevada's **5-Star**  
Outdoor Shooting Facility

## Schedule of Fees and Charges 2023

Approved by the BCC: February 7, 2023

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## **PURPOSE**

The purpose of this schedule is to provide uniform fees and charges for use of Clark County Shooting Complex facilities. This schedule establishes a framework to ensure that all users conduct activities in a manner that limits the impact to the facilities and assists the County in recovering the costs of providing such amenities.

## **AUTHORITY**

The Clark County Shooting Park Complex (Complex) Schedule of Fees and Charges is reviewed periodically, and if necessary, adjustments are recommended to improve operational efficiencies. The Board of County Commissioners (BCC) reviews, approves, and by resolution, authorizes the Department to collect these fees and charges.

## **GENERAL PROVISIONS**

After authorization by the BCC, the Shooting Complex Administrator is not authorized to waive or modify any fees in this schedule, but allows the Complex the right to:

- To negotiate with participants, user groups or concessionaires to offset any additional costs of any activity with the County including administrative fees, facility cleanup or damage, staff services, traffic control and security or police services when the user's event requires these services. Fees shall not be less than the fees and charges noted within this Schedule. At events/tournaments where an applicant charges admission/team fees, or at commercial events/tournaments, a service charge agreement will be negotiated to ensure costs incurred by the County are recovered. When appropriate, the Department may also negotiate a percentage of sales with vendors to recover or offset costs incurred by the County.
- To establish temporary developmental rates, and to engage in promotional and marketing activities to enhance Shooting Complex programs. These rates include, but are not limited to, use of discount coupons and free or reduced admission days.
- To schedule or offer public programs and/or special events that may affect the use of parks or pre-empt regular operation or programming.
- To take necessary action to protect the health and safety of the public at all times and to maintain proper management in relation to the usage of department facilities and to determine designated areas of use.
- To limit use and scheduling based on budgetary limitations, the number of requests, or the impact of use on the facilities.

### **All users must:**

- Follow all rules including specific rules for individual facilities. Complex rules are listed separately. Inappropriate use is subject to misdemeanor penalties under County Code (19.04.080) as well as cancellation of use and forfeiture of all fees, charges and deposits.
- Be responsible for all added amenities required for their use, i.e.; portable restrooms, dumpsters, security, fencing, power, etc. Users will also be responsible to pay the actual cost of repair of any damages incurred by their activity or group.
- Obtain, and provide proof of all necessary permits and licenses required by state and local government entities including: Clark County Risk Management, Clark County Business License, the Las Vegas Metropolitan Police Department, Clark County Air Quality and Environmental Management, Clark County Fire Department, Clark County Public Works or other public agency as required.
- Follow all local, state and federal laws.
- Provide an indemnity agreement, liability insurance and/or cleaning/security deposits as required for any group regardless of group size or activity.

**FACILITY RESERVATIONS/PERMITS**

Requests to permit Clark County Shooting complex facilities are made through the Clark County Shooting Complex business office located at 11357 Decatur Blvd Las Vegas Nevada 89131 Email requests to [CCSPReservations@clarkcountynv.gov](mailto:CCSPReservations@clarkcountynv.gov).

**COMMUNITY RATES**

Community use includes exclusive use for private gatherings such as birthday parties, picnics, weddings, and meetings that do not charge for attendance/participation.

**PATRON GROUP RATES**

Organized, non-profit, repeat use groups that commit to a minimum of 9 bookings per year.

**COMMERCIAL RATES**

Commercial use includes all other exclusive uses that do not meet the criteria for community use as defined above.

**PAYMENTS/REFUND POLICY**

All fees for basic rentals must be paid in full upon receipt of permit. Registered User Group allocation permits must be paid a minimum of 30 calendar days upon receipt of invoice. All payments must be made in appropriate United States currency, money order, check or credit card. Upon completion of use, any variance in cost from original projections, including actual direct County costs incurred, will require payment by the user no later than 30 calendar days upon receipt of invoice. Refunds will be issued only after an effort is made to accommodate a user by transfer to a similar program or facility. Refunds will be available based on the criteria within this policy, specifically listed below. Refunds may take six (6) to eight (8) weeks to process. The Department’s general refund criteria are as follows:

<b>TYPE OF REFUND</b>	<b>REFUND</b>
Class, program, RV site, or locker reservation cancelled by Shooting Complex	100% refund
Reservation of range, room, RV site, locker, or equipment cancelled by individual or group	30 days or more prior to first day of use –100% refund 14-29 days prior to first day of use – 75% refund 3–13 days prior to first day of use – 50% refund Less than 72 hours - No refund  *All Registered User Group cancellations made less than 30 days prior to reservation date will be subjected to a \$25 cancellation fee (1 <sup>st</sup> cancellation); \$100 cancellation fee (2 <sup>nd</sup> cancellation); User Group Agreement termination upon 3 <sup>rd</sup> offense.  *Updating a range/room reservation to include less than the reserved number of fields or use hours will be considered a cancellation
Special Event registration cancelled by individual	Refunds shall not be issued for any ticketed events or activities, which require County pre-purchased/pre-arranged costs, i.e.: tickets, vendor with a quantity-based contract, or supplies and materials.

**FEE EXEMPTIONS**

Other local governmental agencies, defined by NRS 237.050 as political subdivisions of this state, including, without limitation, a city, county, irrigation district, water district or water conservancy district, will receive an exemption of rental fees for use of County facilities based on an understanding of the County receiving a mutual use benefit. Any County hard costs such as staff or equipment use will require payment in full.

### **NON-SUFFICIENT FUNDS CHECKS**

A \$25 fee will be assessed to the issuer for all checks returned to the Department for non-sufficient funds.

### **REGISTERED USER GROUP ALLOCATION PERMITS**

Allocation permits are required for any exclusive, recurring use of the Shooting Complex by groups that provide sport specific educational and recreational opportunities. Allocation permits will only be issued to groups that have registered with Clark County and have been approved as a Registered User Group.

Requests for allocations will be taken annually between July 1 and August 15.

Every effort will be made to accommodate Registered User Group requests; however, submission of a request does not constitute approval. Uses may be limited based on availability. The Clark County Shooting Complex has exclusive discretion when scheduling use at the Clark County Shooting Complex based on the following prioritization:

1. Clark County Shooting Complex programs
2. Special Use Agreement, Partnerships and Memorandum of Understanding
3. Sanctioned Competitive Events (non-profit groups will have priority)
4. Non-Sanctioned Competitive Events (non-profit groups will have priority)
5. Non-Competitive Events (non-profit groups will have priority)
6. Individual Occasional Users (non-league, short term)

NOTE: The non-profit status of an organization must be verified by the Clark County Shooting Complex at the start of the allocation process. If non-profit designation is not able to be verified, or is found to be invalid, the organization will be treated as a commercial entity and space will be allocated to the organization based on this commercial status.

Allocation schedules will be finalized no later than October 1 and permits will be issued following receipt of all required documents and submittal of appropriate fees. Use permits not finalized and issued by the use start date will be considered void and cancelled.

- Any additional requests for short term permitted use of Clark County Shooting Complex facility must be submitted by email from the Registered User Group's Representative(s) a minimum of three (3) business days prior to the requested use date. Requests for event changes, rescheduling or cancellations must be made in accordance with the Shooting Complex's established Registered User Group policies and procedures.
- Scheduling of the facility will be based on availability. No additional use of the facility is authorized prior to the payment of additional fees being paid in full and before an amended User Permit is issued to the Registered User Group. Any Registered User Group found using the Complex facilities without payment in full and without a valid amended Use Permit may result in disciplinary action, including and up to future ineligibility status.

### **SHORT NOTICE FACILITY REQUESTS BY REGISTERED USERS**

1. Visit online to check availability of desired facility. If available, submit email request to [CCSPReservations@clarkcountynv.gov](mailto:CCSPReservations@clarkcountynv.gov).
2. Reservation may be granted or denied pending availability of required staff. Any requests within 72 hours of intended use period may not be accepted.

### **ENTITY VERIFICATION**

Reservations must be made under the same entity name as verified on the Clark County Business License(s), permit(s), letter of exemption(s), insurance policy(s), as applicable.

### **NON-ALLOCATED PERMITS**

Any group or individual not qualifying for an allocation permit or missing the allocation scheduling deadlines will have access to any remaining facilities on a first-come, first serve basis after the allocation process is finalized.

### **SPECIAL EVENT PERMITS**

Reservation requests for special events will be accepted up to one (1) year in advance and will receive scheduling priority at available facilities after Department events and programs. Failure to submit requests 6 weeks prior to event date may result in denial of request. All agreements specific to these reservations are subject to user obtaining all necessary permits and licenses required by state and local government which may include, but not limited to: Clark County Business License, the Las Vegas Metropolitan Police Department, Clark County Air Quality and Environmental Management, Clark County Fire Department, Clark County Public Works and Southern Nevada Health District. Please refer to the Clark County Special Event Permit Package for more information.

### **BUSINESS LICENSING REQUIREMENTS**

Entities desiring to do business with Clark County Shooting Complex agree to obtain the proper licensing from Clark County. The entity must hold a valid Clark County Business License and /or permits(s) or have verified written exemption and provide proof of the license/permit/verified exception to the Shooting Complex prior to use permits being issued. The Clark County Business Licensing Division will not issue any site specific or special use license or permits without proper application and documentation for use.

For questions on County licensing, exemptions, or permits, please contact Clark County Business Licensing at:

Phone: (702) 455-4252

Email: [chap@clarkcountynv.gov](mailto:chap@clarkcountynv.gov)

Website: [http://www.clarkcountynv.gov/depts/business\\_license/pages/default.aspx](http://www.clarkcountynv.gov/depts/business_license/pages/default.aspx)

Clark County Shooting Complex staff is required to verify that an entity either holds the required valid Business License(s) and/or permit(s), or is otherwise verified as exempt by the Clark County Business Licensing Department. If the entity's business license(s), permit(s), or exemption cannot be verified by staff, the County will notify the entity of any verification issues. No approval or permits will be issued without verified Clark County Business License, and/or permit(s), or a verified exemption.

Application of a Clark County business license, exemption, or permit does not guarantee the business license, exception, or permit will be issued.

### **PERMIT CANCELTION**

Use permits may be canceled and/or rescheduled and will be subject to the Refund Request Guidelines outlined. Cancellations must be submitted in writing/email to the Clark County Shooting Complex. Permits canceled by the Shooting Complex or due to inclement weather may be rescheduled as availability allows or may be refunded for the affected use fees paid depending on the reason for the cancellation and/or schedule change. The Shooting Complex will try to give as much notice as possible in case of a cancellation and/or schedule change initiated by the Clark County Shooting Complex. Permits may be canceled and/or rescheduled by the Shooting Complex for reasons including, but not limited to the following:

- The Shooting Complex begins work on any of the facilities.
- The health and safety of participants are threatened due to impending conditions, including but not limited to heavy rains, heat waves, unhealthy air alerts, and pesticide application.
- A User Group and/or its representative and/or member(s) are found to be in non-compliance with any section of the Shooting Complex’s use and Allocation Policy, regulations or other signed agreement.
- A User Group and/or its representative and/or member(s) are found to be using a Clark County Shooting Complex facility for purposes other than its intended use.
- For any other reason the Clark County Shooting Complex deems cancelation and/or rescheduling is necessary.

**INCLEMENT WEATHER**

In cases of inclement weather or impending health and safety conditions affecting a sporting event, the Clark County Shooting Complex will make every attempt to make alternate dates available for the full permitted event but cannot assure that facilities will be available for the full event. In such cases, the sporting event organizer understands that other permit holders for subsequent hours and days will not be asked to forfeit their permits to accommodate the completion of an event that may be cancelled.

**SUBLETTING**

Please note that there is NO exchanging or subletting of Clark County Shooting Complex facilities without the express written consent of the Clark County Shooting Complex Administrator or his/her designee.

**INSURANCE**

The authorized group shall provide commercial general liability insurance naming Clark County c/o Purchasing & Contracts Division, 500 South Grand Central Parkway, 4th Floor, Las Vegas, NV 89155 as additional insured in an amount not less than One Million Dollars (\$1,000,000) per occurrence, Two Million Dollars (\$2,000,000) aggregate. The required Certificate of Insurance must be received by the Department of Parks & Recreation no later than thirty (30) business days prior to the first reservation date.

**SECURITY**

Security requirements for use will be based on group size. Group use thresholds that require security are shown below. If security is required, a security plan must be submitted and approved by the County prior to scheduled activity. Additional security requirements may apply depending upon the nature of the activity, distribution of alcoholic beverages, and/or during periods of high security alert. A per hour security rate will be assessed according to current contract conditions for private security guard services.

<b>Number in Group</b>	<b>Guards Required</b>
<b>01 – 100</b>	<b>0</b>
<b>101 – 250</b>	<b>2</b>
<b>251 – 350</b>	<b>3</b>
<b>351 – 450</b>	<b>4</b>
<b>451 &amp; over</b>	<b>4 + 1 for each additional 100 persons</b>

**CONCESSIONS**

Concessions may be sold through an organized event only and must be processed through the County by an event organizer. Individual vendor or concession solicitation is prohibited. Rates are as follows:

- Non-profit vendor: \$22.00 per unit per day
- For-profit vendor: \$44.00 per unit per day

## PUBLIC RIFLE/PISTOL CENTER

### Range Admission Fees and Equipment Rental

Ranges are available only during time Shooting Complex programs are not scheduled.  
Rates are based on standard operating hours.

#### RATES

Junior (under 18 years of age)	No charge
Adult	\$12.00/day \$120.00 per 12-Day Pass \$110.00 Summer Hrs. Wed-Fri Range Pass June 1 – September 30
Firearm Rental (Must 18 years of age for rifle, 21 years of age for handgun)	\$12.00/hr.
Handgun with optics	\$15.00/hr.
Rifle with optics	\$18.00/hr.
Spotting Scope Rental	\$6.00/day
Utility Wagon Rental	\$6.00/day

#### Public Range Rental by Registered User Groups

(Minimum 2 hours)

Monday- 12pm-10pm

Friday, Saturday and Sunday- 6pm-10pm

#### RATES

Entire Range; 60 Firing Points (to 200 Yards)	Commercial- \$54.00/hr. (\$44.00/hr. rate previously, shown in Educ. Ctr.) Community- \$38.00/hr. Patron Groups- \$32.00/hr.
Firing Points 1-30 (to 50 Yards)	Commercial- \$38.00/hr. Community- \$32.00/hr. Patron Groups- \$28.00/hr.
Staff Fee (required during non-operational hours)	19.00/hr. (minimum 4 hours Monday and Tuesday)
Range Lighting	Entire Range- \$47.00/hr. 50 Yard Only- \$16.00/hr.
Clean-Up	\$19.00/hr. +\$55.00 penalty

## PUBLIC ARCHERY RANGE

### Public Archery Range Fees and Equipment Rental & Miscellaneous Fees

Ranges are available only during times Shooting Complex programs are not scheduled.  
Rates are based on standard operating hours.

#### RATES

Junior (under 18 years of age)	No charge
Adult	\$10.00/day Known Distance Range \$13.00/day 3D Course \$95.00 11- Day Pass
Bow & Arrows Rental (Must be 18 years of age)	\$12.00/hr. (Bow & 8 Arrows)



## SHOTGUN CENTER

<b>Trap, Skeet, Five-Stand, Shotgun Rental, RV Camping &amp; Miscellaneous Fees</b>		
Ranges are available only during times Shooting Complex programs are not scheduled. Rates are based on standard operating hours. RV camping site available 24/7		
	<b>COMMUNITY RATES</b>	<b>COMMERCIAL RATES</b>
Junior (under 18)	\$6.00 Trap/Skeet (25 birds per round) \$7.00 Five-Stand (25 birds per round)	
Adult	\$8.00 Trap/Skeet (25 birds per round) \$6.00 Trap/Skeet (25 birds per round) Thursday Promo \$9.00 Five Stand (25 birds per round) \$80.00 Prepaid Shooting Card (10 rounds Trap/Skeet)	
Registered User	Trap/Skeet .26/target  Five-Stand .30/target	Trap/Skeet .26/target + \$30.00/field/day  Five-Stand .30/target + \$30.00/field/hr. *Field charge waived for any event resulting in 100,000 clays used.
Patron Groups	Trap/Skeet .24/target	
Shotgun Rental (Must be 18 years of age)	\$12.00/hr.	
Lockers	\$6.00/day \$165/annually	
Staff Fee (required during non-operational hours)	\$19.00/hr. (minimum 4 hours Monday and Tuesday)	
Range Lighting	\$10.00/hr./field	
Clean Up	\$19.00/hr.+ \$55.00 penalty	
Shotgun RV Camping Fee	\$30.00/night/unit	
Shotgun RV Camping Fee- Registered User	\$25.00/night/unit with minimum reservation block of 15 units	
Shooters' RV Camping Package	29 days is the maximum length of stay allowed. Any pre-booked camping reservation of 29 days includes choice of one of the following: Package No. 1- includes 8 rounds (200 targets) of trap or skeet Package No. 2- includes 150 sporting clays targets Package No. 3- includes 12-day Rifle/Pistol Center Pass	
RV Late check-out Fee (after 2 pm)	\$30.00	

## SPORTING CLAYS

### Sporting Clays, Cart Rental & Miscellaneous Fees

Courses are available only during times Shooting Complex programs are not scheduled. Rates are based on standard operating hours.

	COMMUNITY RATES	COMMERCIAL RATES
All Ages	.39/target	
Registered User	.33/target	.33/target + \$300.00/course/day *Course charge waived for any event resulting in 100,000 clays used.
Staff Fee (required during non-operational hours)	\$19.00/hr. (Minimum 4 hours Monday & Tuesday)	
Clean Up	\$19.00/hr. + \$55.00 penalty	
Sporting Clays Cart Rental (Gas)	\$28.00 (up to 3 hrs.) \$55.00/day	
Shooters Push Cart	\$12.00 (up to 3 hrs.) \$25.00/day	

## EDUCATION CENTER RANGES

Ranges are available only during times Shooting Complex programs are not scheduled. Rates are based on standard operating hours. Use outside of normal operating hours will require additional fees for staff costs. Customer is responsible for range set-up and clean-up which occurs during the rental period.

	COMMUNITY RATES	COMMERCIAL RATES
Registered User Groups	(2-hour minimum after 10am Monday & Tuesday)	(2-hour minimum after 10am Monday & Tuesday)
50 Yard Range	\$20.00/hr.	\$28.00/hr.
100 Yard Range	\$16.00/hr.	\$24.00/hr.
Patron User Groups	(2-hour minimum after 10am Monday & Tuesday) 50 Yard Range- \$16.00/hr. 100 Yard Range- \$12.00/hr.	
Staff Fee (required during non-operational hours)	\$17.00/hr.	
Range Lighting	\$39.00/hr.- Full Range \$12.00/hr.- 50 Yard Range \$14.00/hr.- 100 Yard Range	
Clean Up	\$19.00 + \$55.00 penalty	
Trailer Storage	\$35.00/wk. \$85.00/mo. \$550.00/yr.	

### Room Reservations

Meeting rooms are available only during times Shooting Complex programs are not scheduled. Rates are based on standard operating hours. Use outside of normal operating hours may require additional fees for staff costs. Additional staff costs will apply to all public use reservations. Customer is responsible for room set-up and clean-up which occurs during the rental period.

**RATES**

All Groups	\$21.00 Standard Classroom (seats 30) less than 2 hours \$28.00 Standard Classroom (seats 30) less than 4 hours \$49.00 Standard Classroom 4-8 hours \$72.00 Standard Classroom over 8 hours
All Groups	\$41.00 Large Classroom (seats 60) less than 2 hours \$55.00 Large Classroom (seats 60) less than 4 hours \$82.00 Large Classroom 4-8 hours \$110.00 Large Classroom over 8 hours
All Groups	\$62.00 X-Large Classroom (seats 90) less than 2 hours \$82.00 X-Large Classroom (seats 90) less than 4 hours \$110.00 X-Large Classroom 4-8 hours \$135.00 X-Large Classroom over 8 hours
Staff Fee (required during non-operational hours)	\$19.00/hr.
Clean Up	\$19.00/hr. + \$55.00 penalty