

1 This order supersedes Administrative Orders 20-01, 20-02, 20-04, and 20-05. As noted
2 below, Administrative Order 20-03, related to **Evictions**, remains in place. Except where
3 otherwise noted, this Order takes effect June 8, 2020.
4

5 **SAFETY AND PRECAUTIONS**

6 Governor Sisolak's May 7, 2020 Declaration of Emergency Directive 018 directs
7 employers to take proactive measures to ensure compliance with social distancing and sanitation
8 guidelines and to follow guidelines promulgated by the Nevada State Occupational Safety and
9 Health Administration (NV OSHA). The Moapa Justice Court is committed to providing a safe
10 and healthy workplace for all employees and for the public we serve. In furtherance of Governor
11 Sisolak's guidelines and to provide a safe and healthy workplace for all employees and the
12 public, the following precautions are ordered:
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15 **Screening Protocols**

16 During this time, it is critical to prevent the spread of illness among members of the
17 Court, counsel, staff, the public, and our community partners. The Centers for Disease
18 Control has advised people to take precautions to stay healthy and indicated that the best
19 way to prevent illness is to avoid exposure. As a result, the Moapa Justice Court shall
20 maintain notices at the entrance of the Moapa Justice facility advising the following people
21 may not enter the Court facility:
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- 24 1) Persons who have traveled out of the country in the past 14 days or who reside with
25 someone who has traveled out of the country in the past 14 days;
- 26 2) Persons who have been asked to self-quarantine by any doctor, hospital, or health
27 agency;
- 28 3) Persons who have been diagnosed with coronavirus and not medically cleared or persons who
have had contact in the past 14 days with anyone diagnosed with coronavirus and not

1 medically cleared; or

2 4) Persons with unexplained fever, cough or shortness of breath.

3 Bailiffs for the Moapa Justice Court may utilize screening questions and temperature
4 checks to facilitate screening if deemed appropriate.
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6 **Appearances by Alternative Means & Continuances**

7 The Court will continue to encourage the use of remote technology for most court
8 appearances. The requirement for a formal written notice for any appearance by alternative
9 means is suspended. Attorneys may request to appear via alternative means through fax,
10 telephone, mail or email requests.
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12 Attorneys, parties, and witnesses are reminded that appearances through remote means
13 still constitute a court appearance and attire should remain professional and court appropriate.
14 Remote appearances should be made from a quiet place free of distractions. Also, for the safety
15 of the community and for the quality of the audio recording, no appearances by alternative means
16 should be made while driving.
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18 Requests for continuances will be broadly and reasonably granted to anyone requesting
19 so due to a party, party's family member or counsel not feeling well, or other health issues.
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21 If a person wishes to arrange to appear for their court proceeding through alternate means
22 or reschedule a court date due to a COVID-19 related issue, the Justice Court staff can be
23 reached at 702-864-2333.

24 **Face Coverings**

25 For the health and safety of all, attorneys, vendors, employees, and other court patrons
26 are asked to wear face coverings that cover their noses and mouths while in common areas at the
27 Moapa Justice Facility. If supplies are available, the Court will provide face masks to
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1 individuals that fail to bring a face mask to the justice facility. The court may provide attorneys,
2 vendors, employees, and other court patrons with permission to remove a mask if social
3 distancing protocols are met.

4
5 Moapa Justice Court employees shall cover their noses and mouths with face coverings
6 when they are in direct contact with court patrons. Face masks are not required for employees
7 who are in their work space and are able to maintain social distancing protocols.

8 Children under the age of two and individuals who are unable to remove the face
9 covering without assistance do not have to comply with this face covering directive. Individuals
10 who are unable to wear a face covering should make arrangements to appear by alternative
11 means.
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13 **Meetings**

14 Attendees at any court meetings shall maintain social distancing requirements. In no
15 event will an in-person meeting at the Justice Facility involve more than 50 people.
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17 **Social Distancing**

18 Moapa Justice Court employees must ensure they maintain proper social distancing at all
19 times while at work and during breaks. Justice Court bailiffs should maintain proper social
20 distancing except when their work assignments make it impossible to do. Social distancing must
21 be observed by all members of the public and occupants of common areas of court facilities.
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23 **Cleaning/Disinfecting/Hand sanitizing products**

24 Court staff will regularly clean/disinfect courtroom and common areas used by court
25 patrons. Hand sanitizing products will be made available for employees and court patrons.
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1 **GENERAL PROVISIONS**

2 **Arraignments, Trials, and Status Checks**

3 Arraignments, trials and status checks shall take place in accordance with the
4 requirements set forth in this Order. On dates when large numbers of people are present at the
5 court, bailiffs may request that prospective jurors, defendants, and other court patrons wait for
6 their court matter outside or in their cars to avoid large numbers of people congregating in the
7 courtroom lobby. The Court may provide juror orientation presentations in two (2) or more
8 groups of individuals to facilitate social distancing.
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10 **Post Judgment Collection Matters, Executions, and Garnishments**

11 Governor's Emergency Directive 017 controls all post judgment collection matters,
12 executions and garnishments.
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14 **Eviction Matters**

15 Governor's Declaration of Emergency Directive 008 and Administrative Order #20-03
16 control all unlawful detainer actions, both through civil complaint and summary eviction.
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18 **Other Court Matters**

19 Except as otherwise specified in this order, the Moapa Justice Court will resume normal
20 procedures for all other court matters.
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22 **FINAL PROVISIONS**

23 This order shall be reviewed no later than every 30 days and shall remain in effect until
24 modified or rescinded by a subsequent order.
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26 Dated this 8th day of June, 2020.



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28 Moapa Township, Justice of the Peace