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Clark County Department of Family Services
 Policy

SUBJECT:
 Protective Capacity Family Assessment (PCFA)

Effective Date	Amendment Number	Amendment Effective Date
April 17, 2019	N/A	N/A

SCOPE:

The Protective Capacity Family Assessment (PCFA) process is a core component of Permanency services and guide to effective implementation of a structured intervention. Partnering and engaging with caregivers to clarify what must change to enhance caregiver protective capacities to achieve safety, permanency, and child well-being.

SPECIFIC LEGAL and OTHER REFERENCES:

Case Transfer – CPS to Permanency Policy and Procedures
 Family Court Process Policy and Procedures
[NAC 432B](#)
[NRS 432B](#)
[Preventing Sex Trafficking and Strengthening Families Act](#)
 Reasonable and Prudent Parenting Standard/Normalcy Policy and Procedures

PROGRAMS IMPACTED:

Permanency

SUMMARY OF CHANGES:

New
 Supersedes In-Home Services Documentation Policy and Procedures (Effective: November 19, 2008) sections:

- 4270. Case Planning
- 4420. Assessment of Family Functioning (NCFAS-G+R [LV])
- 4500. Case Planning

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Supersedes Permanency Services Documentation Policy and Procedures (Effective: October 1, 2009) sections:

- 5270. Case Planning
- 5440. Assessment of Family Functioning (NCFAS-G+R [LV]) (subsection g. not superseded)
- 5600. Case Planning.
- 5610. Time Frames for Case Planning
- 5620. The Formal Case Planning Process

Supersedes Permanency Services Policy and Procedures (Effective: October 1, 2009) sections:

- 5270. Case Planning
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- 5600. Case Planning
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- 5620. The Formal Case Planning Process

DEFINITIONS:

For a list of acronyms and a glossary of terms used throughout DFS, refer to Acronyms and Glossary located on DFSNet.

FORMS, PUBLICATIONS, AND INSTRUCTIONAL DOCUMENTS:

Protective Capacity Family Assessment Interventional Manual (on DFSNet)

Protective Capacity Family Assessment Supervisor Consultation Guide (on DFSNet)

POLICY:

A. The Purpose, Objectives, and Decisions of the Protective Capacity Family Assessment (PCFA)

1. The purpose of the Protective Capacity Family Assessment (PCFA) process is to engage caregivers in a partnership to address safety concerns and their protective capacities.
2. The PCFA process clarifies what must change to enhance caregiver protective capacities and achieve safety, permanency, and well-being.
3. The Permanency Specialist must attempt to complete and achieve the objectives of the PCFA process within thirty (30) calendar days from the case transfer staffing.
4. The Permanency Specialist, in consultation with their Supervisor, must reach conclusions about the following PCFA process decisions:
 - a. Sufficient Safety Plan
 - b. Level of readiness by assessing stage of change
 - c. Impending danger
 - d. Caregiver protective capacity
 - e. Child needs
 - f. What must change
 - g. Treatment services
5. Permanency Specialists partner with caregivers to conduct and complete the PCFA process intervention stages:
 - a. Preparation Stage (referring to the review of documents associated with case transfer)
 - b. Introduction Stage
 - c. Discovery Stage
 - d. Case Planning Stage
6. The PCFA process results in an individualized Case Plan written in language familiar to the caregiver as a behavior change document, with attempted caregiver acceptance.
 - a. The Permanency Specialist must develop a written Case Plan within forty-five (45) calendar days of removal, or from the decision to provide in-home services to a family.
7. After approval of the PCFA document, the Permanency Specialist must begin Case Plan facilitation, continue safety management and, in the appropriate time frame, the Protective Capacity Progress Assessment (PCPA).

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February 26, 2019

Approved Date