



desert conservation  
PROGRAM

Date: April 28, 2016

TO: DISTRIBUTION

RE: DESERT CONSERVATION PROGRAM PROJECT COMPLETION NOTIFICATION:  
**GIS DATA MANAGEMENT AND NEEDS ASSESSMENT**  
**2011-TSG-901C**

The work for the above referenced project has been completed. Please see the attached for all project related information.

**The purpose of the above referenced project was:**

The purpose of this project was to conduct a basic program-level assessment of the geospatial data sets and geographic information system (GIS) software used by the Clark County Desert Conservation Program (DCP). Both geospatial data requirements and more general user needs for geospatial data that support DCP activities were reviewed for the assessment. Specific objectives for the project were to: develop and deliver a set of Geospatial Data Management Guidelines applicable to DCP staff activities that involve geospatial data; and develop and deliver a Geospatial Data Requirements and User Needs Assessment report for the DCP.

**The major accomplishment or findings of this project include:**

The Geospatial Data Management Guidelines builds upon the existing Guidelines, which is oriented towards contractors, with the inclusion of additional elements that are specific to DCP staff activities and responsibilities. Recommendations related to DCP development of a geospatial data management plan and improvement related to GIS database applications development were provided in the project final report. Five groups of recommendations were developed around the following topical themes:

1. Clark County MSHCP Geospatial Data Management Plan
2. DCP Geospatial Database Development
3. DCP Geospatial Database Accessibility
4. Web Map Applications
5. GIS Training

respect, protect and enjoy our desert!

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For more information about this project and/or for other Project Reports or Symposium Reports, please visit our website at: <http://www.clarkcountynv.gov/Depts/dcp/Pages/default.aspx>

If you have any questions, please contact Kimberley Jenkins at (702) 455-5529.

Sincerely,



Marci D. Henson  
Director

cc:

- US Fish and Wildlife Service
- Board of County Commissioners (7)
- Permittees' Executive Committee
- Permittees' Process Management Group
- Thomas Boldt, Purchasing
- Catherine Jorgenson, District Attorney – Civil Division
- Desert Conservation Program Community Advisory Committee
- Desert Conservation Program Interested Parties List
- Multiple Species Habitat Conservation Plan Implementing Agencies
- Science Advisor
- SNPLMA Office (for SNPLMA projects)
- Congressional Office
- DCP Staff

# DESERT CONSERVATION PROGRAM PROJECT COMPLETION NOTICE

**Date of Issuance: 4/28/2016**

## General Project Information

Project Category	Conservation
Compliance Category	10c-GIS
Project Level	Level 2
Project Title	GIS Data Management and Needs Assessment
Project Number	2011-TSG-901C
Contractor	Terraspectra Geomatic
Contractor Person of Contact	Larry Tinney
Contractor Project Manager	Elaine Ezra
DCP Project Manager	Kimberley Jenkins
DCP Person of Contact/Contract Manager	Heather Green
Competitive Award or Sole Source	Competitive Award
Contract Start Date	07/31/2015
Purchase Order Number	4500240455-004
Contract End Date	03/31/2016
Commissioner & District	G Mary Beth Scow
Congressional Rep & District	D Dina Titus

## Financial Breakdown

Funding Source	S10 11-13
Original Contract Amount	\$13,232.00
Total Change Request Amount	0.00
Revised Contract Amount <small>(Original Award plus Change Requests)</small>	\$13,232.00
Funds Not Used in Contract	0.00
Final Payout Amount	\$13,232.00

## Performance Information

Total Number of Change Requests	1
Number of Change Requests by Contractor	0
Number of Change Requests by DCP	1
Total Number of Deliverables	4
Number of Deliverables Accepted	4
Number of Deliverables Rejected	1
Number of Delinquent Deliverables	2
Total Number of Milestones	3
Number of Delinquent Milestones	0
Number of Milestones Met on Time	3
Total Number of Invoices Submitted	3
Number of Rejected Invoices	0