

MINUTES

**BUSINESS DEVELOPMENT ADVISORY COUNCIL
WEDNESDAY, FEBRUARY 13, 2019, 9:00 A.M.
CLARK COUNTY GOVERNMENT CENTER
500 S. GRAND CENTRAL PKWY 4TH FLOOR, GOLD ROOM
LAS VEGAS, NEVADA 89155**

- **Oath of Office/Swearing conducted prior to start of meeting.**

***Members Present:**

Ariel Davis, Clark County School District

Bedford Jackson, Independent Contractor, Bedford Jackson LLC

Christy Echols, Paragon Development Group, Inc.

Darby Johnson, Spring Valley Chamber of Commerce (Sworn in and received Oath of Office)

David Eclips, McCarran International Airport

Laura Jane Spina, RAFI Architecture & Design

Monica Coburn, Mutual of Omaha **(Will provide Oath at meeting)**

Individuals Absent (Final Appointment is contingent upon Oath of Office)

Amy Matthews, Nevada Association of Employees

Jill Klies, J & M Shooting Solutions

Clark County Staff

Adleen Stidhum Clark County Purchasing and Contracts

Trudy Harper, Clark County Purchasing and Contracts

Gail DeGruy-Rhodes, Clark County Purchasing and Contracts

Legal Counsel:

Catherine Jorgenson, Clark County District Attorney's Office.

Guests:

Leanna Jenkins, Nevada Business Opportunity Fund

Julie Brander, S.C.O.R.E. Las Vegas

Antonio Calva, Bank of Nevada

Stefany Lee Rodriguez, Nogge Law/Realty

Ralph McNamara, Military Order of the Purple Heart

- I. Call to Order, Silent Invocation and Pledge of Allegiance
Adleen Stidhum called the meeting to order at 9:00 a.m.

- II. Introductions
The members introduced themselves.

- III. Public Comments*
None

- IV. Installation of BDAC Members/Guest
Adleen Stidhum welcomed and congratulated the new members of the BDAC Council, who were appointed by the County Board of County Commissions on Tuesday, December 18, 2018.

- V. Overview of County/BDAC
Catherine Jorgenson, Legal Counsel provided an overview of the Open Meeting Law. The Council members are an advisory committee appointed by the Commissioners under NRS 241, and are subject to Open Meeting Law. The agenda must be posted three (3) business days prior to the meeting. Before the Council can have a meeting, there must be a quorum of five (5) of the nine (9) members.

Adleen Stidhum gave an overview of the Clark County Ordinance 3.56. and the responsibilities of the Council.

Adleen Stidhum stated as BDAC representatives, we are bound by the guidelines and funds-which are taxpayer dollars-and we must ensure due diligence to adhere to them. In addition, we are bound by Open Meeting Laws and must ensure we are open, inclusive, and transparent, and expect to be so, if called upon in the event there are questions. There are new businesses in the community, and we must be innovative in finding ways for them to work with Clark County. We want the opportunity to work with them to understand how to do business with us, and make suggestions as to how we can do it better, when they have been doing things differently.

- VI. Nomination and Election of Chair and Vice Chair
Adleen Stidhum opened the floor for nomination and election of the Chair and Vice Chair of BDAC 2019-2020. She stated she would preside until the election of the Chair and Vice Chair is completed, she will ask the Chair to preside over the remainder of the meeting.

The floor was opened for nomination of Chair:
David Eclips Laura Jane Spina.
Bedford Jackson seconded the motion. Floor was closed for Voting.

The vote was called for election of Laura Jane Spina for Chair. All members were in favor. None opposed.

Floor was opened for Vice Chair:
Laura Jane Spina nominated David Eclips.
Bedford Jackson nominated Ariel Davis.
Darby Johnson seconded the nomination for David Eclips and Ariel Davis: Floor was closed for voting.

The vote was called for the nomination of David Eclips. Four were in favor of the motion to elect David Eclips as Vice Chair. One opposed; one abstained. Motion carried.

The vote was called for the nomination of Ariel Davis. One in Favor; Four opposed. Motion failed.

All were in favor of election of David Eclips as Vice Chair.

VII. Discussion of Appointments of Alternates:

Adleen Stidhum gave an overview of Clark County Ordinance. She stated the Council Members have the opportunity to submit applications for those individuals the select as their alternate. The matter was brought before the Board of County Commissioners in January to have the ordinance modified, the term will run concurrent from the same time they are selected, and will be added to the actual ordinance. As soon as it has been updated, the Council will make the change. She clarified that the same internal process this Council followed will be the same for the alternates. The application for the alternate will be submitted to the Council. Bring applications to the April 10, 2019 meeting for nomination/election and will be on the agenda for discussion.

VIII. Appointment of Special Assignments

1. Legislation

Laura Jane Spina nominated Bedford Jackson

David Eclips seconded the motion

The vote was called to appoint Bedford Jackson to Special Assignment of Legislation. All were in favor; no opposes; motion carries.

2. Marketing and Public Relations

David Eclips nominated Christy Echols

Darby Johnson seconded the motion

The vote was called to appoint Christy Echols to Special Assignment of Marketing and Public Relations. All were in favor; no opposes; motion carries.

3. Advocacy

Laura Jane Spina nominated Monica Coburn

David Eclips nominated Darby Johnson/Darby Johnson declined

The vote was called to appoint Monica Coburn to Special Assignment of Advocacy. All were in favor; no opposes; motion carries.

4. Speaker Bureau

Bedford Jackson nominated Laura Jane Spina

Darby Johnson nominated himself

The vote was called to appoint Darby Johnson to Special Assignment of Speakers Bureau. Five (5) were in favor; no opposes; one (1) abstained.

The vote was called to appoint Laura Jane Spina to Special Assignment of Speakers Bureau. Two (2) in favor; three (3) opposed.

IX. Approval of December 13, 2018 Minutes

David Eclips moved to approve the minutes as read with exception of the meeting date. Christy Echols seconded with correction: All were in favor.

X. Approval of 2019-2020 Meeting Schedule

Monica Coburn moved to approve the meeting schedule

David Eclips seconded the motion. All were in favor.

XI. Small Business Opportunity Program (SBOP)

Adleen Stidhum stated the Small Business Opportunity Program (SBOP) began on Thursday, February 7, 2019, and will run through Thursday, April 25, 2019. There are a total of twenty-five (25) on the roster. Members of the Council are invited to attend the training sessions, which are every Thursday through April 25, 2019. The sessions start at 9:00 a.m., and end no later than 11:30 a.m.

XII. Informational Items

Announcements:

1. Darby Johnson announced on Tuesday, February 26, 2019, at 5:30 p.m. to 6:30 p.m., The Spring Valley Town Board, will be hosting a meet and greet for their two newly elected Commissioners, Justin Jones, District F, and Michael Naft, District A, at the Desert Breeze Community Center, 8275 Spring Mountain Road, Las Vegas, Nevada 89117.

2. Monica Coburn announced on Friday, March 8, 2019, at 8:30 a.m. – 12 noon, is the Annual Women's History Event and International Women's

Day, hosted by The Nevada Women's Business Center, at Rob Roy's Innevation Center, 6795 S. Edmond Street, Las Vegas, NV 89118, and April, 2019, Google for Your Business Workshop/Dinner at the Nevada Business Center, 3300 W. Sahara Avenue, Las Vegas, NV 89102. A flyer will be in the SBOP Newsletter.

3. David Eclips announced (CTOBC) Commitment To Our Business Community, are planning for their 2019 event in August at the Las Vegas Community Center. Details to follow.
4. Christy Echols announced that the Nevada Contractors Association Diversity Inclusion Council meets third Tuesday of each month at 2:00 p.m., 150 N. Durango Dr., Ste. 100, Las Vegas, NV. 89145.
5. Leanna Jenkins announced on February 28, 2019, at 8:30 a.m. – 10:30 a.m., the Las Vegas Women's Initiative Breakfast at the UN Cooperative Extension, 8050 Paradise Road, Las Vegas, NV. 89123. The event is every 4th Thursday through October 2019.
6. Business Outreach
None

XIII. Identifying emerging issues to be addressed at a future meeting:

1. Bedford Jackson stated he has two issues to address: a. Introduction of Stefany Rodriquez, Greater Las Vegas Association of Realtors, We closed out last year with the SBOP Alumni and Friends Mixer and would like to add it put on the agenda as an action item for April 10, 2019 meeting.
2. Darby Johnson introduced Mario Cabran as his alternate. He is with Bank of Nevada.
3. Laura Jane Spina introduced Julie Brander as her alternate. Julie is with SCORE.
4. Monica Coburn introduced Leanna Jenkins as her alternate. She is with Nevada Business Opportunity Fund. Public Comments
5. Laura Jane Spina introduced Ralph McNamara with The Military Order of The Purple Heart. Mr. McNamara stated he the Coordinator for organization, and they do a lot of fund raising to help veterans get service dogs, homeless veterans get shelter, assist veterans needing assistance in business. He stated they utilize social media to target veterans, via LinkedIn.

XIV. Public Comments - None

XV. Next meeting April 10, 2019

XVI. Adjournment - 10:29 a.m.

A recording is available upon request.