



## Department of Business License

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<http://www.clarkcountynv.gov/businesslicense>

Dear Applicant,

Welcome to Clark County Department of Business License. We are happy to assist you with the licensing process, provide the best possible customer service, and meet all your business license needs. Our online application service is open 24/7! You can now pay your license application and renewal fees online by visiting our website. Visit <https://www.clarkcountynv.gov/business-license/Pages/BusinessLicenseServiceSpotlight.aspx>.

**Please complete the following requirements prior to submitting your application. Incomplete applications will be terminated or returned. Application should be submitted within 30 days of opening; all construction and tenant improvements must be complete.**

**DETERMINE JURISDICTION AND LAND USE:**

To confirm if the business address is located within the unincorporated Clark County jurisdiction, the type of business activities permitted by zoning district, and for information regarding online land use application submittals; please visit <https://www.clarkcountynv.gov/comprehensive-planning/Pages/forms.aspx> or contact a planner at [zoning@clarkcountynv.gov](mailto:zoning@clarkcountynv.gov) Telephone: (702) 455-4314.

**NEVADA STATE BUSINESS LICENSE/ REGISTER WITH THE NEVADA SECRETARY OF STATE:**

NRS 76 requires all businesses, corporations, and partnerships operating in the State of Nevada to have a State Business License. All corporations, limited liability companies, partnerships, etc. are required to register their entities. Please visit the [Nevada Secretary of State's](http://www.nvsecretaryofstate.gov) website for more information. You may apply online at [nvsilverflume.gov](http://nvsilverflume.gov), or apply in person at the Secretary of State located at 2250 N. Las Vegas Blvd, Suite 400 North Las Vegas, NV 89030. Telephone: 702-486-2280

**REGISTER WITH THE NEVADA DEPARTMENT OF TAXATION:**

You can now register online by visiting the [Nevada Department of Taxation](http://www.nvtax.com) website or apply online at [nvsilverflume.gov](http://nvsilverflume.gov). Nevada Department of Taxation (1<sup>st</sup> Floor), located at 555 E. Washington Las Vegas, NV 89101. Telephone: (702) 486-2300

**REGISTER YOUR BUSINESS NAME (DBA):** Businesses operating under a fictitious firm/doing business as (any name other than the business owner's legal name or the entity name registered with the Nevada Secretary of State) must file for a Fictitious Firm Name certificate with the [Clark County Clerk's](http://www.clarkcountynv.gov/clerk/Services/Pages/FictitiousFirmNames.aspx) Office. Telephone: (702) 455-4431. Visit link for multiple locations <http://www.clarkcountynv.gov/clerk/Services/Pages/FictitiousFirmNames.aspx>. The filing must reflect the Entity Type listed with the Secretary of State.

**Example:**

John Doe dba "Handy Janitorial" (Sole Proprietor), ABC LLC dba "ABC" (Limited Liability Company), 123 Inc. dba "The Rock Star Group" (Corporation)

Note: A Fictitious Firm Name (DBA) is the name your business will use when advertising, including on store front, signs, business cards, websites, etc. Advertising under more than one name, will require multiple business licenses.

**PHYSICAL LOCATION REQUIRED:** Proof of rights to the business location, complete the Landlord/Lessor information on Clark County Application-Physical locations are required, **mailboxes or P.O. Boxes are not accepted.**

**PAY FEES:** Fees in the amount of **\$45.00 one-time non-refundable application fee along with the business license fee.** The business license fee is based upon services and activities provided. If providing more than one service, multiple licenses may be required.

**In order to determine the type of license, business license fee and NAICS Code** visit [https://www.clarkcountynv.gov/business-license/Documents/CCBL%20License%20Categories\\_Fee%20Schedule.pdf.xlsx.pdf](https://www.clarkcountynv.gov/business-license/Documents/CCBL%20License%20Categories_Fee%20Schedule.pdf.xlsx.pdf).

**APPLY FOR A HEALTH PERMIT (if applicable):** Proof that you have applied with the Southern Nevada Health District (SNHD). Telephone: (702) 759-1258 (food plan review) or (702) 759-0572 (aquatic health program). Health permits apply to food establishments and businesses operating public pools/spas.

**STATE BOARD APPROVAL (if applicable):** Proof of your Nevada State License/Certificate from the following State Agencies: Contractors Board, Medical Board, Cosmetology, Nevada Barbers' Health and Sanitation Board, Nevada Transportation Authority, State Board of Pharmacy, Nevada State Bar, Private Investigator's Board, Nevada State Board of Accountancy, State of Nevada Real Estate Division or other regulatory agency. This additional requirement only applies to businesses that are governed by a regulatory board.

**COMPLETE THE CLARK COUNTY BUSINESS LICENSE APPLICATION:**

Online application portal <https://blepay.clarkcountynv.gov/NAICSDefault.aspx>. Online applications are exempt from additional documents; however we may request via e-mail for professional license or certifications.