



**Clerk**  
2021 Executive Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2021	Projected Year End	2020
<b>Marriage Licenses Issued</b>															
Las Vegas	4,257	5,217	6,485										15,959	63,836	56,184
Laughlin	0	0	14										14	56	65
Henderson	0	0	0										0	0	82
Total	4,257	5,217	6,499										15,973	63,892	56,331
<b>Marriage Certificates</b>															
Filings	4,306	4,925	6,224										15,455	61,820	54,575
Copies Sold	12,992	11,452	15,793										40,237	160,948	128,181
<b>Marriage Ceremonies Performed<sup>1</sup></b>	140	110	123										373	1,492	1,696
<b>Marriage Officiant<sup>2</sup></b>	71	97	179										347	1,388	1,230
<b>Passports<sup>3</sup></b>	0	0	0										0	0	237
<b>Non-Marriage Certificate Copies Sold<sup>4</sup></b>	3,934	3,317	4,603										11,854	47,416	36,031
<b>Fictitious Firm Name<sup>5</sup></b>	1,482	1,594	1,967										5,043	20,172	16,956
<b>Notary Bond Filing<sup>6</sup></b>	530	469	613										1,612	6,448	4,568
<b>Total Revenue Collected</b>	\$697,435.30	\$730,761.36	\$956,235.26										\$2,384,431.92	\$9,537,727.68	\$8,134,971.63
Fees Collected from Marriage Certificates for Victims of Domestic Violence <sup>7</sup>	\$64,960.00	\$57,260.00	\$78,965.00										\$201,185.00	\$804,740.00	\$640,775.00
Fees Collected from Marriage Ceremonies for Victims of Domestic Violence <sup>7</sup>	\$700.00	\$550.00	\$615.00										\$1,865.00	\$7,460.00	\$8,480.00
Fees Collected from Marriage Licenses for Victims of Domestic Violence <sup>7</sup>	\$106,250.00	\$130,325.00	\$162,250.00										\$398,825.00	\$1,595,300.00	\$1,407,750.00
<b>Board of County Commissioners<sup>8</sup></b>															
Bids	0	0	0										0	0	4
BOE	215	419	425										1,059	4,236	2,270
Ordinances	6	2	2										10	40	45
Oaths & Certificate of Appointments	6	2	1										9	36	24
<b>Quality Assurance<sup>9</sup></b>															
Filing	10,763	12,389	15,588										38,740	154,960	135,127
Verification	12,422	9,476	14,076										35,974	143,896	506,615
Indexing	10,763	12,389	15,587										38,739	154,956	507,049
<b>Records Management<sup>10</sup></b>															
Documents Imported	460	782	163										1,405	5,620	20,777
Documents Verified	2,386	612	330										3,328	13,312	20,719
Total Images in File 360	351,811	352,220	352,546										1,056,577	4,226,308	4,147,587

**Notes & Highlights**

- 1- Marriage Ceremonies: Number of ceremonies performed at the Civil Marriage Commissioner's Office.
- 2- Marriage Officiant: Total number of application fees accepted for a permanent or single-ceremony certificate.
- 3- Passports: Number of applications for fees collected for a passport book and/or passport card. The Clerk's Office is a Passport Acceptance Facility. Applications are mailed to the U.S. Department of State.
- 4- Non-Marriage Certificate Copies Sold includes plain copies, certified copies, and searches for non-marriage certificate documents.
- 5- Fictitious Firm Name Filings includes the total number of new, renewal, address changes, and terminations.
- 6- Notary Bond: Total number of Notary Bonds filed.
- 7- Fees collected from filing of Marriage Licenses, Certificates, and Performing Marriage Ceremonies for Domestic Violence.
- 8- Board of County Commissioners: Hours based on bids, scheduling, attending bids, completing bid reports, preparing lobbyist registrations, time spent on records research, certificate of appointments, administering oaths and processing summonses.
- 9- Quality Assurance: Number of documents filed, indexed, and verified.
- 10- Records Management: Files impetrated and maintained in File 360.