



PROPOSED LOCAL MITIGATION AND ENFORCEMENT PLAN

Clark County Recovery Organization Large Gathering Venue COVID-19 Preparedness & Safety Plan



The health and safety of Nevada’s workers, residents, and visitors remain the top priority. By completing this Large Gathering Venue COVID-19 Preparedness & Safety Plan Certification Form (“Large Gathering Certification”), event organizers and venues are **certifying under penalty of perjury** that their event, gathering, meeting, convention, or tradeshow will adhere to all required health protocols and provide for the safest environment possible.

Failure to complete all requested information and certify that all required mitigation measures will be followed may result in the event being delayed, disapproved, or closed. Local jurisdictions will have the primary responsibility for enforcing compliance with the requirements outlined in this guidance and the certification form.

A venue or other facility may adopt additional safety measures that extend beyond the requirements below. Under each section in the guide below, recommendations for additional mitigation measures are provided.

It is the responsibility of the event organizer to obtain any permits required by the local jurisdiction.



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Large gatherings are groups of more than 250 individuals gathering outside in the same general area or indoors within the same room, arena, theater, or other such venue. While the community recovers from COVID-19, event organizers must consider the following:

1. Large Gatherings with less than 20,000 people can be approved at 3 feet social distancing with up to 80% capacity if:
 - a. the venue is outdoors or if indoors and the area is well ventilated
 - b. 50% of the community has completed their 1st dose of a vaccination for COVID-19.
2. Capacity can increase to 100% fire code occupancy, with no social distancing with less than 20,000 attendees if:
 - a. all attendees have either completed their vaccination for COVID-19 at least 14 days prior to the event or are tested using a PCR test 24-48 hours prior to the event and have evidence of a negative test result.
 - b. the venue is outdoors or if indoors the area is well ventilated.
 - c. 50% of the community has completed their 1st dose of a vaccination for COVID-19
3. When 60% of the eligible community has been vaccinated, capacity at venues can increase to 100% with no social distancing. At that time, event organizers will no longer need to submit large gathering plans. Nevertheless, it is strongly encouraged that all event organizers develop mitigation measures as identified in the checklist below. These measures may need to be implemented in the unlikely event that conditions in the community worsen.
4. Until social distancing is removed, all concerts (such as live music or DJ entertainment), sporting events (such as professional hockey, baseball, football, auto racing etc.) or other such events will have assigned seating. Fairs, conventions, and other similar gatherings can have general admission.
5. Plans for events with general admission that are outdoors and events greater than 20,000 attendees can be submitted for review by SNHD on a case by case basis but may not be recommended to occur because of the current or projected conditions within the community.
 - a. Definitions;
 - i. Standing room only tickets are tickets sold without a designated seat.
 - ii. General admission are tickets sold with a designated seat that is not assigned.
6. At the conclusion of the event, the event organizer will inform all attendees that the Health District recommends that attendees be tested for COVID-19 at least five days after returning home.
7. The Health District may require the event organizer to notify all attendees if any outbreaks or cases are identified among event participants or others associated with the event.



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8. If conditions worsen prior to the event, the Health District may require additional mitigation measures for the event in an effort to control further deterioration of COVID conditions in the community.

Metric	≤80% capacity, and 3 feet social distancing*:	>80% capacity, and 3 feet social distancing*:	100% capacity and no social distancing	100% capacity and no social distancing
Vaccination status in % of eligible Clark County residents	≥50% started vaccination	≥60% started vaccination	≥50% started vaccination	≥60% completed vaccination
PCR testing and/or vaccination required for attendees	N/A	N/A	Required	N/A



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INSTRUCTIONS:

A COVID-19 Preparedness & Safety Plan is required for large gatherings at:

- Events with 2,500 Fixed Seating Capacity or More that want to host an event or gathering for more than 250 people. These venues are capped between 80 to 100% fire code capacity.
- Trade Shows, Conferences, Conventions, Professional Seminars & Large Business Meetings in excess of 250 people, which are capped at a total of 80 to 100% fire code capacity of attendees and/or registrants.

GENERAL EVENT & VENUE INFORMATION:

Event Venue Name:

Event Venue Address:

Event Coordinator Name(s) & Contact Information:

Organization Name:

Event Coordinator Name(s):

Email address:

Phone Number

Specific Hours of Operation (including set up and tear down):

Have you followed the reopening guidelines to prevent the transmission of non-COVID illnesses such as Legionnaire's Disease? YES NO

Does your plan address the rules and guidance specific to your venue/industry? YES NO



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Is this a single event or recurring? SINGLE RECURRING

- If single event, select date and times of event, including setup and breakdown:

Date:

Time:

- If recurring event, list the schedule for upcoming events:

Previously submitted events to B&I can be resubmitted to the Clark County Regional Group for consideration of updating capacity.

VENUE CAPACITY:

Size of the venue in square feet and regular occupancy level:

Fire code occupancy capacity:

Total number of attendees over the course of the event and maximum number of attendees at any one time:

Maximum number of attendees in an individual space at any one time: (Events could span multiple areas / rooms / venues)

All floor plans and event set ups should be structured to maximize physical distancing within the prescribed capacity limits in this document.

Space 1:

Space 2:

Space 3:

Space 4:

Space 5:

Space 6:

Space 7:

Space 8:

Space 9:

Space 10:



CERTIFY THAT YOU WILL MEET THE FOLLOWING REQUIREMENTS:

[By checking a box below, you are certifying the requirement will be met]

- You will have staff monitoring and enforcing capacity restrictions.

SANITATION:

CERTIFY THAT YOU WILL MEET THE FOLLOWING REQUIREMENTS:

[By checking a box below, you are certifying the requirement will be met]

- Ensure high touch surfaces (e.g., seats, armrests, cup holders, tables, door handles, ticketing kiosks, touch screens) are being disinfected during timed intervals and between venues and events.
- Employees will be trained on procedures for sanitizing and who will be responsible for disinfected each area identified including restrooms, concession stands, high-touch items such as door handles, shared equipment, etc.
- Employees will be trained on where hand sanitizer be placed, how often will it be checked for restocking and who will be responsible for restocking.

FACE COVERINGS & PERSONAL PROTECTIVE EQUIPMENT (PPE):

CERTIFY THAT YOU WILL MEET THE FOLLOWING REQUIREMENTS:

[By checking a box below, you are certifying the requirement will be met]

- Ensure compliance with the face covering requirement for attendees, vendors and performers.
 - *All attendees are required to wear a face covering unless they have an exemption outlined in Emergency Directive 024.*
- Ensure all employees and volunteers are wearing face coverings.
- Post signage and frequent reminders of face covering requirements for employees, attendees, vendors and performers.
- Assign ushers, monitors, and/or security personnel to monitor social distancing and face coverings.
- Establish a protocol for accommodating attendees who cannot wear a face covering due to an exemption in Emergency Directive 024.
- Ensure face coverings and sufficient PPE will be provided for all staff at no charge, as required by federal law.



REGISTRATION / CHECK-IN:

CERTIFY THAT YOU WILL MEET THE FOLLOWING REQUIREMENTS:

[By checking a box below, you are certifying the requirement will be met]

Describe the registration and check-in system you will use to avoid crowding at the entry point. If this cannot be accomplished online, provide a process that is deemed as least as effective.

Identify the communication protocols with all attendees prior to arrival, upon arrival, and throughout the event.

SOCIAL DISTANCING:

[By checking a box below, you are certifying the requirement will be met]

How will you ensure staff, attendees, vendors, and performers remain at least 3 feet apart within the venue? -- Check all that apply:

- Traffic arrows or guides
- Queuing within venue
- Barriers at vendor booths
- Scheduled entry
- Posters
- Sections within venue
- PA reminders
- Pods within sections

Performers without face coverings who are singing, playing wind instruments, engaging in physical activity, or similar performers will be at least 12 feet away from attendees, or describe here an alternative approach you will implement.

RISK ASSESSMENT ANALYSIS:

[By checking a box below, you are certifying the requirement will be met]

- Will any susceptible or at-risk populations be attending/participating in the event? YES NO
- Ensure that your face covering, PPE and social distancing controls reasonably accommodate the needs of persons with disabilities.
- Require or recommend attendees, vendors and performers to download the COVID Trace app.
- Designate a primary contact from the event organizer that will be responsible for collecting and retaining contact information (name, phone, email, etc.) for all attendees for 60 days following the gathering or event to assist the local health authority with contact tracing should there be a positive case identified from the gathering or event.



HEALTH SCREENINGS:

CERTIFY THAT YOU WILL MEET THE FOLLOWING REQUIREMENTS:

[By checking a box below, you are certifying the requirement will be met]

- Health screenings must be performed for every individual, employee or performer prior to admittance to the event.
- Identify how health screenings will be performed prior to admittance:
 - Prior to the start of the gathering, email or text a COVID-19 health screening survey in advance of the event
 - YES NO
 - COVID-19 health screening-survey questions upon arrival and check-in
 - YES NO
 - Contactless temperature checks upon arrival and check-in provided congestion at entry can be avoided?
 - YES NO
 - COVID-19 health screening-survey questions at exits following conclusion of the event
 - YES NO
- Designation of a medical professional who must always be located on-site or on call (EMT, nurse, physician), or describe here an alternative approach you will implement.

What will be done if someone becomes ill with COVID-like symptoms on-site?

EMPLOYEE/STAFF TRAINING & ENFORCEMENT:

CERTIFY THAT YOU WILL MEET THE FOLLOWING REQUIREMENTS:

[By checking a box below, you are certifying the requirement will be met]

- Staff will be trained on cleaning, sanitizing, and disinfecting.
- Staff will be trained on proper face covering and PPE use and enforcement.
- Staff will be trained on all social distancing requirements and protocols.
- If you will be using chemicals that are corrosive or flammable, your Hazard Communication program will be appropriate.



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How many staff/volunteers will you have to enforce capacity, social distancing and face covering requirements?

What will you do when a staff member, attendee, vendor, or performer does not comply with face covering, PPE or social distancing requirements?

Who will have authority to deny entry or remove a patron who is not complying with the requirements?

ADDITIONAL LARGE GATHERING PLAN REQUESTS:

If you have any requests or details related to the organization of your large gathering not covered above in this Large Gathering Certification, please provide here:

If you have any questions related to the planning of your large gathering or event, please provide here:

SIGNATURE:

X

_____ Date:

_____ Time:

I declare under penalty of perjury that the foregoing is true and correct.



SUBMISSION INSTRUCTIONS:

- Plans must be submitted to the Clark County Recovery Organization Enforcement Workgroup 10 days prior to the event. Note that local jurisdictions may have other approval requirements that also need to be met.
- **NOTE:** Events requiring road closures need to be submitted 90 days in advance.
- Phone: (702) 455-6562
- Email: CCROEnforcementWorkgroup@ClarkCountyNV.gov



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Large Gathering Venue COVID-19 Preparedness & Safety Plan Addendum Page

SUBMISSION INSTRUCTIONS:

- This page is intended for use when additional space is needed to answer any of the above questions.
- Please include addendum sheets with original submittals.

Question

Additional Explanation

Question

Additional Explanation