



## Clark County Department of Building & Fire Prevention

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<b>Division:</b>	Building Division - Inspection	<b>Policy &amp; Procedure</b>	BI-PP-025
<b>Subject:</b>	UTILITY SERVICE AUTHORIZATION for RESIDENTIAL ELECTRICAL & GAS SERVICES	<b>Effective Date:</b>	06/11/2007
<b>Code:</b>	N/A	<b>Revised Date:</b>	05/13/2014

### A. POLICY:

The building inspection division shall authorize approval of electrical and gas service through the meter to residential properties without the use of meter tags. The authorization shall be conveyed electronically to Nevada Power and Southwest Gas as the serving utilities, based upon inspection results entered into the HTE inspection history record. Outlying areas not served by Nevada Power or Southwest Gas shall continue to use meter tags. Additionally, service changes and meter retags shall require a meter tag.

### B. PROCEDURE:

Outlined below are the procedural steps to be followed for authorization of electrical and gas service to residential properties:

**Field Inspection:** Inspectors shall inspect the residence or ancillary structure in accordance with field inspection guidelines, checklists and department policy/procedures. When completing and approving an inspection that authorizes electrical or gas service installation (listing of inspections noted below), the inspector shall indicate approval on the inspection request form. Approvals entries shall include comments when there is more than one service on site or when it is being made for a temporary power pole.

The inspector shall enter to permanent record via computer entry all field inspection results, including comments, on the date of the inspection in accordance with policy/procedures. This approval entry of the designated inspection authorizing utility service shall be conveyed electronically each night to the applicable utility service. This conveyance of approval for utility service through the meter shall be the only form of approval issued from this department.

**Exception:** Electrical and gas meter tags will be issued on existing residential properties for **same day service by the serving utility** for electrical service repairs, electrical service replacements or gas pipe repair.

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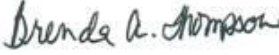


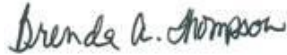


**Computer Entries:** Approval denoting utility service authorization shall only be made by use of the following inspection types:

1. Electrical Meter Tag at Building Final (2295)
2. Electrical Meter Tag (3395)
3. Electric Meter Tag for Temporary Power (3381)
4. Temporary Power Pole (3380)
5. Plumbing Gas Test and Tag (4484)
6. Plumbing Gas Tag (4485)
7. Mechanical Gas Test and Tag (5584)
8. Mechanical Gas Tag (5585)
9. Swimming Pool Gas Test and Tag (6684)
10. Swimming Pool Gas Tag (6685)

**Revision History:**

<b>POLICY #</b>	<b>TITLE</b>	<b>Effective Date</b>	<b>Revised</b>	<b>Reviewed</b>
3.10.06	Residential – Electrical And Gas Service Authorization	06/11/2007		
BI-PP-025	Residential – Electrical And Gas Service Authorization		05/20/2008	06/01/2009
BI-PP-025	Residential Tagless Electrical & Gas Service Authorization		07/01/2012	
BI-PP-025	Residential Tagless Electrical & Gas Service Authorization			06/30/2013
BI-PP-025	Utility Service Authorization for Residential Electrical & Gas Services		05/13/2014	
BI-PP-025	Utility Service Authorization for Residential Electrical & Gas Services			04/20/2015

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