



**CLARK COUNTY
DEPARTMENT OF PARKS & RECREATION**

2601 E Sunset Road
Las Vegas, NV 89120
(702) 455-8200
www.clarkcountynv.gov

Part-Time Employment Application

For the position of: RECREATION PROGRAM ASSISTANT

Location: Safekey-Positions available in Southwest, Northwest, Southeast, Northeast and Central Metropolitan areas

2601 E. Sunset Rd. Las Vegas, NV 89120
(702) 455-8251 Phone

Applications are available at:

https://www.clarkcountynv.gov/government/departments/parks_recreation/services/employment.php and email to ccsafekey@clarkcountynv.gov .

SALARY: \$12 – 15.00 Hourly

OPENING DATE: May 31, 2022

CLOSING DATE: Until filled

ABOUT THE POSITION:

Applicant will be responsible for supervision of children ages 6-12 in an active environment facilitating recreational activities such as board games, sports, arts & crafts, and special events. Employee will serve as a positive role model for participants promoting and ensuring County department and Safekey policies and procedures are followed. Mandatory trainings may also be required.

Part-time employment will not lead to permanent employment. Part-time hourly employees are used to fill positions normally less than twenty (20) hours per week. Part-time employees do not receive benefits.

OF VACANCIES: MULTIPLE

MINIMUM REQUIREMENTS

Education and Experience: Applicant must have a high school diploma/equivalent, or currently attending high school.

Preferred Qualifications: Energetic, organized, and enthusiastic with previous experience leading children in a recreation setting. Flexibility in work site is desired.

Licensing and Certification: CPR & First Aid certification required; additional training classes must be completed before or within 90 days after hired (i.e. signs and symptoms of child abuse)

Working Conditions: This position requires working both mornings between 6:30 - 9:00 a.m. & afternoons between 2 – 6 p.m. at Clark County School District properties.

Background Investigations: Employment is contingent upon the results of a background investigation or ability to obtain a work permit.

APPLICATION PROCESS:

Applications can be picked up at any Parks & Recreation facility or can be downloaded at <http://www.clarkcountynv.gov/Depts/parks/Documents/Employment/part-time-employment-application.pdf>
Apply in person to guarantee receipt of applications. Time permitting, on the spot interviews may be conducted.

Clark County Is an Equal Opportunity Employer