



# Department of Business License

500 SOUTH GRAND CENTRAL PKY, 3RD FLOOR

BOX 551810

LAS VEGAS, NEVADA 89155-1810

Phone: (702) 455-4252

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Fax: (702) 386-2168

<http://www.clarkcountynv.gov/businesslicense>

## APPLICATION FOR AUCTION PERMIT

- Please fill out form completely; use **black** ink only; *incomplete, illegible, or altered application forms will be returned*
- Auction permit applications are required to be filed with the Department of Business License at least two (2) weeks prior to the commencement of the auction, by the person who, as auctioneer, will carry on or conduct the auction sale.
- Auctions must be conducted in accordance with Clark County Code Chapters 6.36 and 7.20.
- The following are required to be submitted at the time of application for an Auction Permit:
  - An inventory list of items to be auctioned, including any jewelry, if applicable;
  - An executed lease/contract for the location of the auction, and
  - Permit Fee of \$15 made payable to Clark County Business License.
- Payments can be made by cash, check, or money order made payable to: Clark County Department of Business License.

### BUSINESS INFORMATION

|   |               |                             |  |
|---|---------------|-----------------------------|--|
| Date of Application:                          |               | Auctioneer's Business Name: |  |
| Auctioneer's Clark County Business License #: | Phone Number: | Email:                      |  |

### EVENT INFORMATION

|  |                 |                     |                   |
|--|-----------------|---------------------|-------------------|
| Location/ Address of Event (Include Suite Number): |                 | City/ State:        | Zip Code:         |
| Event Start Date:                                  | Event End Date: | Hours (Start Time): | Hours (End Time): |

Description of merchandise to be auctioned:

Does the merchandise to be auctioned include jewelry? (Check One)

Yes\*    No

**If you checked "yes" above, a bond is required at the time of application. The bond must be in accordance with Clark County Code Section 6.36.040: CCC 6.36.040 (b) Where the property proposed to be sold is jewelry, as therein defined, the bond, in form, must be joint and several, and the penalty thereof must be a sum equal to one percent of the total invoice or wholesale value of the articles listed in the inventory, but not less than two thousand dollars, nor more than five thousand dollars in any event.**

### SIGNATURES (requires signatures of owner, officer, authorized or legal signer)

I certify the information provided herein and attached is true and accurate to the best of my knowledge. I understand that providing false, misleading or fraudulent statements on this application or supporting documentation may be grounds for denial of this license or later revocation, suspension or non-renewal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Applicant's Printed Name and Title

### FOR OFFICIAL USE ONLY

|                      |  |              |  |       |  |
|----------------------|--|--------------|--|-------|--|
| Parks and Recreation | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A      | Reviewed by: |  | Date: |  |
| Zoning               | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A      | Reviewed by: |  | Date: |  |
| Business License     | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Reviewed | Reviewed by: |  | Date: |  |
| CCBL Director        | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove                                   | Reviewed by: |  | Date: |  |