

# Department of Business License

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<http://www.clarkcountynv.gov/businesslicense>

## DESIGNATED KEY EMPLOYEE FORM

- Fill out form completely; use **black** ink only; *incomplete, illegible, or altered application forms will be returned.*
- Requests must be made by a business owner or officer on record.
- This form is to be submitted with the key employee application packet along with:
  - A check in the amount of \$350.00 made payable to "LVMPD"
  - A check in the amount of \$45.00 made payable to "Clark County Business License"
  - All required documentation.

### BUSINESS INFORMATION

<b>Date:</b>	<b>Clark County Business License Number:</b>	<b>Business Name:</b>	
<b>Business Location/ Address:</b>		<b>City/ State:</b>	<b>Zip Code:</b>
<b>Business Phone Number:</b>	<b>Contact Phone Number:</b>	<b>Contact Email Address:</b>	

### KEY EMPLOYEE INFORMATION

#### Definitions:

- *Liquor* – "Key employee" means any executive, employee, agent, officer or director of a liquor licensee having the power to exercise a significant influence over decisions concerning any part of the operation of a liquor licensee is a key employee
- *Gaming* - "Key employee" means any individual having the power to exercise a significant influence over decisions concerning any part of the operation of a gaming establishment. If other than the licensee, this individual will be empowered to make decisions on behalf of the licensee on a twenty-four-hour-a-day basis. In the absence of the licensee, a key employee must either be on the premises or available for immediate contact on a twenty-four-hour-per-day basis.

### CERTIFICATION

This form is to certify that the below listed employee has been appointed as a key employee at the business location listed above.

<b>Name: (First, M.I., Last)</b>	<b>Job Title:</b>
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### SIGNATURE *(requires signature of owner, officer, authorized or legal signer)*

I certify the information provided herein and attached is true and accurate to the best of my knowledge. I understand that providing false, misleading, or fraudulent statements on this application and supporting documentation may be grounds for denial.

_____	_____	_____
<b>Signature (Officer/ Owner)</b>	<b>Printed Name and Title</b>	<b>Date</b>