



Clerk
2020 Executive Summary

	Clerk 2020 Executive Summary								
	Month		Annual						
	September 2019	September 2020	2016	2017	2018	2019	Projected 2020	2019-2020 % Δ	
Marriage Licenses Issued									
Las Vegas	6,692	6,008	80,348	77,190	73,838	72,455	50,559	-30.2%	
Laughlin	36	0	527	520	430	402	87	-78.4%	
Henderson	36	0	451	477	266	285	109	-61.6%	
Total	6,764	6,008	81,326	78,187	74,534	73,142	50,755	-30.6%	
Marriage Certificates									
Filings	6,742	5,815	79,055	76,678	73,083	71,802	48,772	-32.1%	
Copies Sold	13,209	11,396	151,386	147,906	151,492	159,094	120,053	-24.5%	
Marriage Ceremonies Performed¹	346	117	5,042	4,702	4,405	4,020	1,773	-55.9%	
Marriage Officiant²	160	177	726	1,021	1,189	1,530	1,257	-17.8%	
Passports³	75	0	1,273	1,428	1,331	1,200	316	-73.7%	
Non-Marriage Certificate Copies Sold⁴	3,492	3,333	20,208	30,124	36,388	41,063	33,601	-18.2%	
Fictitious Firm Name⁵	1,413	1,613	17,697	17,707	18,461	19,064	17,272	-9.4%	
Notary Bond Filing⁶	336	437	4,975	4,675	4,969	4,464	4,424	-0.9%	
Total Revenue Collected	\$915,358.25	\$805,276.25	\$9,891,455.00	\$9,528,453.00	\$9,290,226.29	\$9,750,605.51	\$7,556,876.45	-22.5%	
Fees Collected from Marriage Certificates for Victims of Domestic Violence ⁷	\$66,045.00	\$56,975.00	\$560,795.00	\$725,290.00	\$753,520.00	\$795,460.00	\$600,086.67	-24.6%	
Fees Collected from Marriage Ceremonies for Victims of Domestic Violence ⁷	\$1,730.00	\$585.00	\$25,030.00	\$23,460.00	\$21,965.00	\$20,100.00	\$8,866.67	-55.9%	
Fees Collected from Marriage Licenses for Victims of Domestic Violence ⁷	\$169,100.00	\$150,150.00	\$2,017,475.00	\$1,948,900.00	\$1,865,750.00	\$1,828,575.00	\$1,268,566.67	-30.6%	
Board of County Commissioners⁸									
Bids	7	0	416	30	41	41	5	-87.8%	
BOE	405	164	2,912	4,310	5,121	5,499	2,195	-60.1%	
Ordinances	6	6	127	67	60	58	39	-32.2%	
Oaths & Certificate of Appointments	2	0	25	23	48	20	0	-100.0%	
Quality Assurance⁹									
Filing	15,674	14,160	186,778	181,873	174,938	173,004	123,932	-28.4%	
Verification	15,587	14,644	186,655	179,403	175,715	172,678	125,599	-27.3%	
Indexing	15,680	14,195	186,769	182,095	175,061	173,142	124,333	-28.2%	
Records Management¹⁰									
Documents Imported	3,197	2,944	25,220	187,853	49,779	31,695	25,520	-19.5%	
Documents Verified	5,725	675	31,463	37,468	36,541	43,732	23,800	-45.6%	
Total Images in File 360	319,147	349,938	1,946,760	2,274,736	3,064,710	3,645,054	4,126,465	13.2%	

Notes & Highlights

- 1- Marriage Ceremonies: Number of ceremonies performed at the Civil Marriage Commissioner's Office.
- 2- Marriage Officiant: Total number of application fees accepted for a permanent or single-ceremony certificate
- 3- Passports: Number of applications for fees collected for a passport book and/or passport card. The Clerk's Office is a Passport Acceptance Facility. Applications are mailed to the U.S. Department of State.
- 4- Non-Marriage Certificate Copies Sold includes plain copies, certified copies, and searches for non-marriage certificate documents.
- 5- Fictitious Firm Name Filings includes the total number of new, renewal, address changes, and terminations.
- 6- Notary Bond: Total number of Notary Bonds filed.
- 7- Fees collected from filing of Marriage Licenses, Certificates, and Performing Marriage Ceremonies for Domestic Violence.
- 8- Board of County Commissioners: Hours based on bids, scheduling, attending bids, completing bid reports, preparing lobbyist registrations, time spent on records research, certificate of appointments, administering oaths and processing summons.
- 9- Quality Assurance: Number of documents filed, indexed, and verified
- 10- Records Management: Files imported and maintained in File 360.