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## CLARK COUNTY, NEVADA

### REQUEST FOR PROPOSAL

#### RFP NO. 607238-24 PRINTING AND MAILING OF TAX PAYER CORRESPONDENCE

The RFP package is available as follows:

- Internet – Visit the Clark County Bonfire Hub Portal at <https://clarkcountynv.bonfirehub.com> and locate Document No. 607238-24 in the list of current solicitations.
- Mail – Please fax a request to (702) 386-4914 specifying project number and description. Be sure to include company address, phone, email address and fax numbers.
- Pick up - Clark County Government Center, 500 South Grand Central Parkway, Purchasing and Contracts Division, Fourth Floor, Las Vegas, NV 89106.

A Pre-Proposal Conference will be held on **WEDNESDAY, JANUARY 8, 2025** at **11:00:00 a.m.**, via WebEx. The WebEx information for this conference is listed in the “Messages” section of the effort in the Bonfire system. If your firm is unfamiliar with the County Request for Proposal (RFP) procedures and would like to obtain training on the submittal process for this RFP, please contact Kristen Jackson, Purchasing Analyst, at (702) 455-3090 no later than **TUESDAY, JANUARY 7, 2025**, and a training session will be provided immediately following the pre-proposal conference referenced above.

Electronic proposals will be accepted in the Bonfire system on or before **WEDNESDAY, JANUARY 29, 2025** at **3:00:00 p.m.** Manual proposals will be accepted at the Clark County Government Center address specified above, on or before **WEDNESDAY, JANUARY 29, 2025** at **3:00:00 p.m.**, based on the time clock at the Clark County Purchasing and Contracts front desk.

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